

Dear House Resident,

Please note on the back of this slip of paper, as accurately as possible, the extent to which you have been involved in the house and ESG during the past semester and place it in the **mailbox of the Head of the Senior Council**. This sheet of activity will be used to help the Senior Council decide if you were active last semester. This evaluation will be taken into consideration by the Senior Council and the Home Office for any housing renewal. If you moved in this semester, this slip is for your information only. If so, you do not need to fill it out or turn it in.

Hints:

What you should write on this slip:

- Offices, committees, and mentorships for which you were elected last semester,
- Activities and events you organized for the house or for the ESG,
- Activities and events for the house or for ESG that you helped run,
- Your participation in the Senior Council or involvement as an ESG speaker,
- Other involvement with the house community or ESG.

Guidelines for an Active Score: To be considered active for the last semester you should have at least.... (For the family house this is per family)

- have organized and carried out 2 actions for the house
- **or** organized and carried out one action and additionally participated in at least one third of the senior council meetings of the semester
- **or** have participated in at least two-thirds of the Senior Council meetings of the semester
- **or** have been a Head of the Senior Council, ESG speaker, or member of the Home Board and regularly attended the appropriate meetings
- **or** have demonstrated a level of commitment comparable to those listed above

Other commitment, such as help in the implementation of actions and events that you have not organized yourself, will also be considered positively. The mere participation in actions as well as being elected for a mentorship but not having organized an action or having shown similar commitment is not sufficient for an active evaluation.

The above points are only guidelines. For the evaluation of each individual case the sometimes relatively subjective overall picture counts, so fill out this sheet as detailed as possible and hand it in in any case! The better you describe what exactly you did, the better the Senior Council can make an appropriate decision.

The power to decide on leases of extension rests solely with the Home Board. The Senior Council only makes a recommendation based on the activity evaluation to the Home Board. The guiding criteria for a positive recommendation from the Senior Council is that you should have been active for half of the semesters since your last extension or since you moved in.

PS: If you feel slain by rules and guidelines now: **Don't Panic!!!** It sounds worse and more complicated than it actually is 😊

